

**AAJHSC 2019 Convention**  
**Hotel Reservation Form**  
**WeKoPa Resort & Conference Center**  
**Friday, May 3, 2019**

Hotel Use: \_\_\_\_\_  
 Rec'd: \_\_\_\_\_  
 RP: \_\_\_\_\_  
 MC: \_\_\_\_\_  
 MA#: \_\_\_\_\_



**TO MAKE RESERVATIONS, YOU MAY: E-mail to hotel at [kmenke@wekoparesort.com](mailto:kmenke@wekoparesort.com) or Fax to 480-789-8545**

This form must be received no later than Tuesday, April 2, 2019 (cut-off date) or before the room block is filled, whichever comes first.  
**Room block may sell out before Tuesday, April 2, 2019 so we encourage you to make your reservation early.**

**AAJHSC Group Discount Room Rate: \$139.00      Tax (12.75%): \$17.72      Total Rate (Incl. Tax): \$156.72**

**(Room #1)** Guest 1: \_\_\_\_\_ Guest 2: \_\_\_\_\_ *Please Circle Bed Type:*  
 Guest 3: \_\_\_\_\_ Guest 4: \_\_\_\_\_ **1 King\* or 2 Doubles\***

**(Room #2)** Guest 1: \_\_\_\_\_ Guest 2: \_\_\_\_\_ *Please Circle Bed Type:*  
 Guest 3: \_\_\_\_\_ Guest 4: \_\_\_\_\_ **1 King\* or 2 Doubles\***

**(Room #3)** Guest 1: \_\_\_\_\_ Guest 2: \_\_\_\_\_ *Please Circle Bed Type:*  
 Guest 3: \_\_\_\_\_ Guest 4: \_\_\_\_\_ **1 King\* or 2 Doubles\***

**(Room #4)** Guest 1: \_\_\_\_\_ Guest 2: \_\_\_\_\_ *Please Circle Bed Type:*  
 Guest 3: \_\_\_\_\_ Guest 4: \_\_\_\_\_ **1 King\* or 2 Doubles\***

**(Room #5)** Guest 1: \_\_\_\_\_ Guest 2: \_\_\_\_\_ *Please Circle Bed Type:*  
 Guest 3: \_\_\_\_\_ Guest 4: \_\_\_\_\_ **1 King\* or 2 Doubles\***

**(Room #6)** Guest 1: \_\_\_\_\_ Guest 2: \_\_\_\_\_ *Please Circle Bed Type:*  
 Guest 3: \_\_\_\_\_ Guest 4: \_\_\_\_\_ **1 King\* or 2 Doubles\***

**\*Please note, all bed type requests are subject to availability. The bed type guarantee or request will be listed on your confirmation e-mail(s).**

**Our School's Information** - Arrival Date: \_\_\_\_\_ Time: \_\_\_\_\_ / Departure Date: \_\_\_\_\_ Time: \_\_\_\_\_

School Name & Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ What is the easiest way to reach you? \_\_\_\_\_

Special Requests/Comments: \_\_\_\_\_

**Rooms are run of the house (standard), All requests are subject to availability, arrival date, and time.**

**ADDITIONAL BEDS: Rollaway beds cannot fit into rooms with 2 double beds.**  
**CANCEL POLICY:** Reservations cancelled within 3 days of arrival date will be charged 1 night's room & tax.  
**LATE REQUESTS:** Reservations requested beyond the cut-off date (**April 2, 2018**) or after the room block is filled, whichever comes first, are subject to availability. Rooms may be available after the cut-off date, but not necessarily at the group rate.  
**TAX:** All reservations are subject to 12.75% tax. **To be tax-exempt, original tax-exempt forms must be presented at or before check-in, and these must be issued from the State of Arizona.** Please call hotel with questions: 480-789-5300.  
**SMOKING POLICY:** Our hotel is 100% smoke-free. Any room smoked in will be charged a \$250 cleaning fee.

**CONFIRMATIONS WILL BE SENT BY E-MAIL – IF EMAIL ADDRESS IS PROVIDED. Please allow 2 business days.**

**PAYMENT:** WeKoPa Resort & Conference Center regrets that it cannot hold your reservation without a credit card for guaranteed arrival. The below credit card is used as *guarantee only, and is not authorized for payment of the room.* The below credit card will be charged \$160.11 (equivalent to 1 night's room & tax) if cancellation notice is not received 3 days prior to arrival. With all forms of payment (P.O., Company Check, etc.), each guest will be required to present a credit card or cash deposit upon check-in for incidental charges. Please note that payment is required by the front desk prior to issuing room keys.

**Credit Card:** \_\_\_\_\_ **Exp** \_\_\_\_ **Name:** \_\_\_\_\_

**Method of Payment (please check one):**

\_\_\_ **Purchase Order.** A credit card is required to hold reservations. Please mail original purchase order or present to front desk upon arrival to WeKoPa Resort & Conference Center, Attn: Accounting. Make sure it has the name of your school and contact.

\_\_\_ **Check.** A credit card is required to hold reservations. Only company checks are accepted. Please mail your check for the entire room & tax amount to WeKoPa Resort & Conference Center, 10438 N. Fort McDowell Road, Scottsdale, AZ 85264, Attn: Accounting. **Checks must be received 2 weeks prior to arrival.**

\_\_\_ **Credit Card.** Please fill out a credit card authorization form and include with your reservation form. If choosing to pay for room & tax, each guest will be required to present a credit card or cash deposit for incidental charges.



## ~WELCOME Arizona Association of Junior High Student Councils~

The WeKoPa Resort and Conference Center welcomes all participants of the AASC State Convention. We hope you will enjoy your stay in our beautiful hotel! The following are some basic guidelines during your stay. In addition, if you have any questions, please contact our Reservations staff at extension "0"

- Students are to be accompanied by their **chaperones** at all times, including hallways, elevators and lobby.
- Corporate guests as well as Leisure guests stay with WeKoPa to relax and have some "quiet time." **Noise** complaints, whether in rooms or hallways, will be dealt with immediately. Should security be called for the same complaint twice, the guest will be asked to leave the hotel.
- No outside calls, movies, games, internet or incidental charges will be allowed to be billed to your guest rooms without a valid credit card on file for that room.
- **FITNESS CENTER HOURS:** **24 HOURS**  
(16 years old or younger must be accompanied by an adult)
- **BUSINESS CENTER:** **24 HOURS**  
Business center is designed for business use only. Children 16 years and under are not permitted in the business center at any time. Entering the Business Center for any purpose other than conducting business on the computer is not allowed.
- **POOL HOURS:** **7:00AM – 11:00PM**  
14 years old or younger must be accompanied by a **chaperone**. For the safety of all guests, the hotel requires a **chaperone** for every 8 students in the pool area to 1 **chaperone** ratio. No life guard is on duty. No glass is allowed near the pool area.
- **AHNALA RESTAURANT:** **6:30AM – 10:00PM**  
Ahnala offers a comfortable and unique restaurant experience for both hotel guests and local diners. Restaurant offers breakfast, lunch and dinner menus.
- **ROOM SERVICE:** **6:30 AM – 11:00 PM**  
Room Service is available to start ordering breakfast at 6:30am with anticipated service times quoted based on demand. Dial extension 5508 in the Resort.

The undersigned agrees to all of the terms of the hotel and is aware that any violation of our guidelines could result in eviction from the hotel.

Name \_\_\_\_\_

Signature \_\_\_\_\_

School \_\_\_\_\_

Chaperone \_\_\_\_\_